

Monday, August 13, 2018

Minutes of the meeting of the Electoral Areas Services Committee held on Monday, August 13, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 12:xx pm.

MINUTES

Present:

Chair:	E. Grieve	Puntledge/Black Creek (Area 'C')
Vice-Chair:	R. Nichol	Lazo North (Area 'B')
Directors:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Staff:	R. Dyson	Chief Administrative Officer
	A. Mullaly	Acting Manager of Planning and Development Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	A. Baldwin	Legislative Services Assistant

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

MANAGEMENT REPORT:

B. Jolliffe/R. Nichol: THAT the Electoral Areas Services Committee management report dated August 2018 be received.

208

Carried

REPORTS:

ADVISORY PLANNING COMMISSION MINUTES

B. Jolliffe/R. Nichol: THAT the following items be received:

- minutes of the Electoral Area A Advisory Planning Commission meeting held July 30, 2018; and
- minutes of the Electora Area C Advisory Planning Commission meeting held August 1, 2018.

208 and 213

Carried

ELECTORAL AREA B - SHORELINE PROTECTION DEVICES AND STEEP SLOPES DEVELOPMENT PERMIT - 955 BALMORAL ROAD (RENOOY)

R. Nichol/B. Jolliffe: THAT the report dated August 2, 2018 regarding Shoreline Protection Devices and Steep Slopes Development Permit (DP) for repair of a hard shoreline protection device (rock revetment wall) at the toe of Willemar Bluff be received.

208 and 213

Carried

Alana Mullaly, Acting General Manager of Planning and Development Services, provided an overview regarding the Shoreline Protection Devices and Steep Slopes Development Permit for 955 Balmoral Road (Renooy).

R. Nichol/B. Jolliffe: THAT the board approve the Shoreline Protection Devices and Steep Slopes Development Permit DP 13B 18 (Renooy) for the property described as Lot 1, District Lot 140, Comox District, Plan 4043 Except that Part in Plan 16734 (955 Balmoral Road) for repairs to an existing shoreline protection device;

AND FURTHER THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

ELECTORAL AREA C - ZONING BYLAW AMENDMENT – 2245 SCHULZ ROAD (PAJAK)

B. Jolliffe/R. Nichol: THAT the report dated August 2, 2018 regarding external agency and First Nations referrals for a proposed rezoning to resolve a split zoned situation and to enable future subdivision be received.

208 and 213

Carried

Alana Mullaly, Acting General Manager of Planning and Development Services, provided an overview regarding external agency and First Nations referrals for a proposed rezoning to resolve a split zoned situation and to enable future subdivision.

B. Jolliffe/R. Nichol: THAT the Comox Valley Regional District Board endorse the agency referral list as outlined in Appendix B of staff report dated August 2, 2018, and direct staff to start the external agency referral process for Parcel A (DD 10199W) of Lot 21, Block 29, Comox District, Plan 4267, PID 005-027-462 (Pajak) as part of a proposed amendment (RZ 4C 18) of Bylaw No. 2781, being the “Comox Valley Zoning Bylaw, 2005”;

FURTHER THAT Comox Valley Regional District staff consult with First Nations in accordance with the referrals management program dated September 25, 2012;

AND FINALLY THAT the Comox Valley Regional District Board authorize staff to begin discussions on provision of community amenities as per Section 72 “Community Amenity Contributions” of Bylaw No. 337, being the “Rural Comox Valley Official Community Plan Bylaw No. 337, 2014.

208 and 213

Carried

ELECTORAL AREAS A, B AND C - COASTAL FLOOD ADAPTATION STRATEGY AND GRANT FUNDING PROPOSAL

R. Nichol/B. Jolliffe: THAT the report dated August 2, 2018 regarding a proposed Coastal Flood Adaptation Strategy (CFAS) Terms of Reference and a grant funding proposal for coastal flood mapping for the Comox

Valley Regional District (CVRD) Electoral Areas A, B and C be received.
208 and 213

Carried

Robyn Holme, Long Range Planner, presented information regarding a proposed Coastal Flood Adaptation Strategy Terms of Reference and a grant funding proposal for coastal flood mapping for the Comox Valley Regional District Electoral Areas A, B and C.

R. Nichol/B. Jolliffe: THAT the board authorize staff to make an application to the National Disaster Mitigation Program and the Union of BC municipalities Community Emergency Preparedness Fund for flood mapping and flood mitigation planning for the Comox Valley Regional District Electoral Area A (Baynes Sound - excluding Denman/Hornby Islands), Electoral Area B (Lazo North, and Electoral Area C (Puntledge – Black Creek);

AND THAT the board endorse the Coastal Flood Adaptation Strategy Terms of Reference, attached as Appendix A, to this report dated August 2, 2018, as the basis of the grant application.

208 and 213

Carried

DENMAN ISLAND - PIERCY ROAD BEACH ACCESS

B. Jolliffe/R. Nichol: THAT the report dated July 26, 2018 regarding the Piercy Road beach access on Denman Island be received.

207

Carried

Mark Harrison, Parks and Active Transportation Planner, presented information regarding the Piercy Road beach access on Denman Island.

B. Jolliffe/R. Nichol: THAT staff be directed to pursue a Licence of Occupation for the Piercy Road beach access on Denman Island from the Ministry of Transportation and Infrastructure for the establishment of a Comox Valley Regional District park;

AND FURTHER THAT staff be directed to add the Piercy Road beach access to the Parks and Greenways Service function 619 upon receipt of a Licence of Occupation.

207

Carried

ELECTORAL AREAS ARTS AND CULTURE GRANT SERVICE – CONTRACT RENEWAL

B. Jolliffe/R. Nichol: THAT the report dated August 8, 2018 providing information regarding the Electoral Areas Arts and Cultural Grant Service in advance of contract renewal options be received.

209

Carried

Ian Smith, General Manager of Community Services provided an overview of the report regarding the Electoral Areas Arts and Cultural Grant Service in advance of contract renewal options.

BYLAW ENFORCEMENT SEMI-ANNUAL REPORT

B. Jolliffe/R. Nichol: THAT the report dated August 9, 2018 regarding bylaw enforcement files and activities

be received.

209

Carried

Amanda Yasinski, Manager of Bylaw Compliance, provided an overview of the report regarding bylaw enforcement files and activities.

COMPREHENSIVE ZONING BYLAW REVIEW

The committee recessed at 11:10 am and reconvened at 11:13 am.

R. Nichol/B. Jolliffe: THAT the report dated August 8, 2018 providing a status update and a summary of the open house held August 8, 2018, be received.

208 and 213

Carried

Ton Trieu, Assistant Manager of Planning Services, provided a status update and a summary of the open house held August 8, 2018.

NEW BUSINESS:

DIRECTOR GRIEVE - COMOX VALLEY SWIMMING HOLES

B. Jolliffe/R. Nichol: THAT the correspondence dated August 8, 2018 from Director Grieve regarding public access to the Tsolum River be received.

208

Carried

B. Jolliffe/R. Nichol: THAT staff be directed to work with the City of Courtenay and the Provincial Ministries to establish parking areas and delineate public access points to the lower Tsolum River in the Dove Creek Area.

209

Carried

IN-CAMERA:

B. Jolliffe/R. Nichol: THAT the committee adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

208

Carried

Time: 11:48 am.

RISE AND REPORT:

The committee rose from its in-camera session at 12:03 pm.

TERMINATION:

B. Jolliffe/R. Nichol: THAT the meeting terminate.

208

Carried

Time: 12:03 pm.

Confirmed by:

Edwin Grieve
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the _____ day of August 2018.